

## **HATCH ACT REMINDER**

**It has come to our attention that a reminder may be needed regarding what government employees should and shouldn't do regarding lobbying activities. Employees are reminded to review the HATCH ACT poster in the county office. This explains the permitted and prohibited activities for federal employees.**

**Employees should never use government equipment (fax machines, computer email, etc.) or be in official duty status when making any kind of congressional contacts. Such use can actually have a negative impact on the area that you may be lobbying for.**

**Also, be aware that if you are providing information to producers that may have asked to assist in regards to areas such as staffing, that this information should not be faxed to them, they may in turn send it to a congressional member and it has your county fax address on it.**

**Realizing that errors have occurred, please make sure that you check on this before acting.**

**Employees still have rights to make lobbying activities as individual voters from their own residence and computer systems.**

**The HATCH ACT is the guidelines that we as federal employees must use. If you are not sure of an activity please contact the STO before clarification.**

**Thank you for your cooperation in this matter.**

**Roger S. Swain  
GACOE President**

